

**System Acceptance For IT**

1. **Hardware:**

|  |  |  |
| --- | --- | --- |
| **Procedure** | **Status** | **Remarks** |
| **System Configuration Analysis** | **Done ⁯ Yes**  **Lenovo G580, HDD-500GB, RAM-4GB,**  **I 3, 15.6” LCD, Intel HD Graphics,**  **CD/DVDRW, LAN, Wireless LAN** | **Attached: Email hard copy.** |
| **System Performance Test** | **Done ⁯ Yes**    **Hardware (HDD, RAM) Bios, OS, Software, Antivirus** | **Attached: System Performance test document.** |
| **Technical documentation** | **Available ⁯ Yes** | **Attached: Lenovo Configuration List** |
| **User Manual** | **⁯ NA**  **Please explain if user training provided or not** | **Pl. indicate Location of the copy of the report.** |

**2. SOFTWARE:**

|  |  |  |
| --- | --- | --- |
| **Procedure** | **Status** | **Remarks** |
| **Software Performance Test** |  |  |
| **If Special Hardware Platform Needed** |  |  |
| **If BCP Needed** |  |  |
| **Technical Documentation** |  |  |
| **User Manual** |  |  |
| **Online Documentation** |  |  |

**Date:**

Verified By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_